

## EXISTING POLICIES (supplementary to the Constitution)

1. **Group leaders** may not act as paid instructors and paid instructors may not be members.
2. **Instructors:** A maximum €30 per hour is allowed for instructors, receipts must be provided.
3. **Non-members** may take part in group activities twice, after that they must join if they wish to continue participating. This also applies to members of other U3A Associations.
4. **Car expenses:** the sum of 45 cents per kilometre to be reimbursed for legitimate association business. An expense form must be submitted to the Treasurer.
5. **Invitation of guests to events:** If guests invited by groups to any event the cost of this must be borne by the group. If guests are invited by the President to any event benefitting the membership as a whole, the cost will be borne by the U3A.
6. **The death of a member** will be acknowledged with an obituary on the front page of the website, a card sent to the surviving spouse if applicable.
7. **Membership:** The total will be restricted to 2000; after this is reached new applicants will be placed on a waiting list.
8. **Committee:** Anybody who wants to join should approach an existing committee member, who will inform the President, who will issue an invitation. The applicant will make a brief presentation at the following committee meeting and will become a committee member unless any existing member has a serious objection.
9. **Committee Minutes and monthly Accounts** will be made available to the members via publication on the website once they have been approved by the committee
10. **Trips** may be open to members of other U3As if numbers are insufficient from our own membership.
11. **Family and guests of members** may take part in trips and events.
12. **Speakers:** It is the responsibility of the Vice President to find speakers for the monthly meetings. Speakers with a commercial interest must only talk about topics of general interest, and must not promote their own businesses, although they may leave their business cards in the hall. Paid speakers are acceptable.
13. **Advertising** on the U3A website is not allowed. A business which wishes to promote itself may offer some benefit to U3A members, and place this offer on the 'members' benefits' page of the website.